

Course Specification

(2025/2026)

1. Basic Information

Course Title (according to the bylaw)	مبادئ ادارة التمريض Principles of Nursing Administration			
Course Code (according to the bylaw)	NUR 312			
Department/s participating in delivery of the course	Nursing Administration Department			
Number of teaching hours/points of the course (according to the bylaw)	Theoretical	Practical	Other (specify)	Total
	(1) hour			(1) hour
Course Type	اجباري			
Academic level at which the course is taught	الفرقة/المستوي الثالث			
Academic Program	Bachelor Degree in Nursing Science			
Faculty/Institute	Nursing			
University/Academy	Benha University			
Name of Course Coordinator	Rof.Dr. Howida Hassan Elsayed			
Course Specification Approval Date	7/12/2025			
Course Specification Approval (Attach the decision/minutes of the department /committee/council)	Department council July 2025			

2. Course Overview (Brief summary of scientific content)

This course aims to equip undergraduate students with introduction to practicing nursing administration leadership

3. Course Learning Outcomes CLOs

Matrix of course learning outcomes CLOs with program outcomes POs (NARS/ARS)

Program Outcomes (NARS/ARS) (according to the matrix in the program specs)		Course Learning Outcomes Upon completion of the course, the student will be able to:	
Code	Text	Code	Text
1.1.1	Demonstrate understanding of the legislative framework and the role of the nurse and its regulatory functions.	1.1.1.1	Utilize different management functions to enhance the role of the nurse and regulatory functions.
		1.1.1.2	Explain the regulatory functions of professional nursing bodies
2.1.3	Provide holistic patient-centered care respecting people diversity.	2.1.3.1	Design the proper plan considering patient centered care and respecting diversity.
		2.1.3.2	Use different strategies for effective communication with patients from diverse population.
3.1.1	Apply leadership skills to manage personnel to maximize health, independence and quality of life for individuals, families, and communities.	3.1.1.1	Design controlling techniques to enhance quality of life.
		3.1.1.2	Explain characteristics of effective controlling system to maximize quality of life for individuals, families, and communities.
3.1.3	Organize own workload and apply time management principles for meeting responsibilities.	3.1.3.1	Discuss a proper plan considering patient centered care to apply care at the proper time.
		3.1.3.2	Apply patient data in an organized and informative manner to save time and decrease work load.
3.2.1	Apply leadership skills to recognize and manage risks to	3.2.1.1	Discuss responsibility and accountability in decision making to manage risks to provide

Program Outcomes (NARS/ARS) (according to the matrix in the program specs)		Course Learning Outcomes Upon completion of the course, the student will be able to:	
Code	Text	Code	Text
	provide safe care that best meets the needs and interests of individuals, families and communities.		safe care.
		3.2.1.2	Use standardized communication skills and technologies effectively to solve managerial and leadership problems for protection of patients' rights.
3.3.1	Apply leadership skills, and decision making in improving the quality of nursing care by using the existing resources	3.3.1.1	Illustrate decision making process to improve the quality of nursing care by using the existing resources.
3.3.2	Participate in quality improvement process to enhance nursing care rendered and patient/client outcomes	3.3.2.1	Utilize directing process to enhance nursing care rendered and patient/client outcomes.
3.3.4	Implement standardized protocols when providing nursing care considering quality improvement and patient's safety	3.3.4.1	Discuss role modeling and support other to be able to providing nursing care considering quality improvement and patient's safety.
5.1.1	Maintain inter-professional collaboration, in a variety of settings to maximize health outcomes for the patients, families and communities	5.1.1.1	Use communication technique effectively to solve managerial problems and protection of patients' rights.
		5.1.1.2	Design basic forms for effective communication with health care team and patient to maintain inter-professional collaboration.
		5.1.1.3	Apply communication styles that prevent work related errors among healthcare team members.
		5.1.1.4	Apply different styles of communication to maximize health outcomes for the patients, families and communities.

4. Teaching and Learning Methods

1. Interactive lecture
2. Electronic learning
3. Blended Learning

Course Schedule

5. Methods of students' assessment

No.	Assessment Methods *	Assessment Timing (Week Number)	Marks/ Scores	Percentage of total course Marks
1	Final oral examination	15 th week	10 marks	20%

Number of the Week	Scientific content of the course (Course Topics)	Total Weekly Hours	Expected number of the Learning Hours			
			Theoretical teaching (lectures/discussion groups/)	Training (Practical/Clinical/)	Self-learning (Tasks/ Assignments/ Projects/ ...)	Other (to be determined)
1	Introduction to nursing management.	1 hour	1 hour	-	-	-
2	Planning.	1 hour	1 hour	-	-	-
3	Planning.	1 hour	1 hour	-		
4	Organizing.	1 hour	1 hour	-	-	-
5	Organizing.	1 hour	1 hour	-		
6	Staffing and scheduling.	1 hour	1 hour	-	-	-
7	Staffing and scheduling.	1 hour	1 hour	-		
8	Communication	1 hour	1 hour	-	-	-
9	Communication	1 hour	1 hour	-		
10	Directing	1 hour	1 hour	-		
11	Directing	1 hour	1 hour	-		
12	Controlling.	1 hour	1 hour	-	-	-
13	Controlling.	1 hour	1 hour	-		
14	Decision making and problem solving.	1 hour	1 hour	-	-	-
15	Decision making and problem solving.	1 hour	1 hour	-		

2	Final written examination (electronic)	16 th week	40 marks	80%
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* The methods mentioned are examples, the organization may add and/or delete

6. Learning Resources and Supportive Facilities *

Learning resources (books, scientific references, etc.) *	The main (essential) reference for the course (must be written in full according to the scientific documentation method)	Nursing Administration Department Staff Members (2025). Electronic Handout (C.D) for Principles of Nursing Administration 3rd Academic Years. Faculty of Nursing Benha University Ellis, P. (2025): Leadership, Management & Team Working In Nursing, 5th ed., SAGE Publications, UK. Pisani, J., Long, J. (2025). The Responsibility of Reason in Leadership, Management, and Life Long Learning, 1st ed., Anthem Press, USA. Yoder-Wise, P. S., & Sportsman, S. (2022). Leading and Managing in Nursing E-Book: Leading and Managing in Nursing E-Book. Elsevier Health Sciences. Thamarai, K. (2025). Nursing Management and Leadership, 1st ed., Thakur Publication PVT, India.
	Other References	
	Electronic Sources (Links must be added)	http://egyankosh.ac.in/handle/123456789/33176
	Learning Platforms (Links must be added)	https://ebook1.bu.edu.eg https:// e- learning.bu.edu.eg
	Other (to be mentioned)	

Supportive facilities & equipment for teaching and learning *	Devices/Instruments	Data show
	Supplies	White board
	Electronic Programs	Microsoft team
	Skill Labs/ Simulators	-
	Virtual Labs	-
	Other (to be mentioned)	-

Name and Signature
Course Coordinator

Dr. Howida Hassan

12-7-2025

Name and Signature
Program Coordinator

Dr. Mahbouba Sobhy

12-7-2025
